

■ Who we are

Since 1965, Tri-County OIC Adult Learning Center has provided quality academic, vocational, workforce, and family education classes to more than 1,200 students each year at 20 sites in Cumberland, Dauphin, Perry, and York counties.

OIC offers programs to achieve basic literacy skills, family literacy, GED/high school diploma, and vocational skills, as well as job development, counseling, and placement services.

■ Our mission

Our mission is to deliver educational and training services that are high quality and learner-focused by capitalizing on the experience of our staff, the support of our partners, and the resources of our community. Through education we help our students to become better workers, better citizens, and better family members.

At OIC, we train people for life.

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Tri-County OIC admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs or any other school-administered programs.

If you
answered
YES to any of
these questions, a
**Workplace Education
Partnership**
between OIC and
your business
may be the
solution.

Tri-County OIC
Adult Learning Center

500 MACLAY STREET
HARRISBURG, PA 17110-2463



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workplace education
a training partnership

Do you have trouble finding, keeping, or advancing entry-level employees? Do your workers lack basic skills that would make them more productive? Are your training needs high but your budget low?

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What do we do?

We conduct a job skills assessment to determine the specific academic related skills that can benefit your workers.

What are the results?

The outcomes of OIC workplace education training include:

- high job retention rate;
- better employee-employer relations;
- improved work-related basic skills;
- more time-on-task;
- more production, less waste; and
- improved work-related basic skills.

How do we do it?

By forming a partnership of stakeholders (workers, management, unions, and trainers)

By conducting a needs assessment and job-task analysis

By setting achievable goals and objectives

By designing an employer-employee driven workplace training program

By delivering a quality, content-specific workplace program using qualified adult educators

By measuring program impact

By providing feedback to all stakeholders

For whom have we provided similar programs?

- Highmark/Blue Shield
- Hershey Foods
- Pennsylvania Department of Transportation
- Pinnacle Health Service
- Reese Corporation
- City of Reading
- AGE Institute Holdings
- Genesis Eldercare
- Bethlehem Steel
- Chromalloy

What does it cost?

- Basic education programs are free.
- Content-specific programs are provided on a fee-for-service basis.

What are the OIC workplace education program goals?

To meet the work-related basic skills needs of incumbent workers

To design and implement a training program that produces bottom-line results

What types of workplace programs have proven effective?

We have found the most effective programs to be:

- team building and problem solving;
- basic mathematics;
- work-related reading comprehension;
- vocabulary development;
- change management;
- time management;
- computer literacy; and
- business writing.

How can I learn more?

To find out more about OIC's workplace education programs, contact us at 238-7318 or info@tricountyoc.org. Or visit us at www.tricountyoc.org.

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