



## Tri-County Opportunities Industrialization Center (OIC) COVID-19 Pandemic Protocol Update July 6, 2021

To continue to keep everyone safe during the COVID-19 pandemic, the COVID-19 contact policy and procedures have been updated. Effective July 12, 2021, these policies and procedures will be in effect:

- Individuals who are fully vaccinated (based on CDC recommended dosage for the vaccine administered) may choose not to wear a mask in the OIC building.
- Unvaccinated individuals are strongly encouraged to continue mask wearing.
- Staff may not ask other employees, students, or visitors if they are vaccinated.
- Staff, students, and visitors are required to sign in at the front desk upon entering the building.
- Staff, students, and visitors are not required to record their temperatures.
- When conducting OIC business outside of OIC facilities, staff and students must follow the policy of the respective agencies.
- Staff are encouraged to maintain social distancing whenever possible.
- Staff are encouraged to follow CDC instructions for safe contact.

The following procedures and policies remain in place:

- All are encouraged to wash their hands frequently for at least 20 seconds and use hand sanitizer as an alternative, especially when they arrive at OIC or are preparing to leave, prior to eating, after using the restrooms, after coughing or sneezing, and after touching any communal object, such as a door handle.
- Sneezing and coughing must be done into the crook of their arm and not into their hand.
- Anyone who develops symptoms that they believe to be related to COVID-19 during their time at school, they are excused to go home immediately. If they cannot leave immediately, they must go outside to wait for their ride.
- Anyone who believes they are experiencing COVID-19 symptoms at home, they must notify their instructor, who will alert the OIC leadership for follow-up with anyone who may have been in contact with the students while at OIC.
- If anyone tests positive for COVID-19, they must stay at home for a mandatory minimum of 10 business days and notify their instructors that they have tested positive.
- Students who are at high risk for COVID-19 or are uncomfortable attending face-to-face classes are encouraged to participate in remote learning from home.
- Soap, paper towels, and hand sanitizer will be always available.
- Face masks will be provided to anyone who does not have one.